

INNOVATIVE ARTS

ACADEMY CHARTER SCHOOL

Board Meeting Minutes for Wednesday, March 26, 2018 at 6PM

Component	Agenda Items																											
Opening Exercises	<ul style="list-style-type: none"> • Call to Order • Notice of Meeting <ul style="list-style-type: none"> ◦ Proper notice was published in <i>The Morning Call</i> on Friday, March 23, 2018. • Flag Salute • Roll Call <table border="1" data-bbox="553 569 1362 821" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="background-color: yellow;">Administrative Member</th> <th style="background-color: yellow;">Attendance</th> </tr> </thead> <tbody> <tr><td>Kelly Bauer, President</td><td>Present</td></tr> <tr><td>Deborah LoPresti, Vice President</td><td>Present</td></tr> <tr><td>David Rank, Member</td><td>Present</td></tr> <tr><td>Dan Fennick, Attorney</td><td>Phone</td></tr> <tr><td>Danny Youssef, Treasurer</td><td>Present</td></tr> <tr><td>Douglas Taylor, Principal/CSA</td><td>Present</td></tr> <tr><td>Tom Taylor, Accountant</td><td>Phone</td></tr> </tbody> </table>	Administrative Member	Attendance	Kelly Bauer, President	Present	Deborah LoPresti, Vice President	Present	David Rank, Member	Present	Dan Fennick, Attorney	Phone	Danny Youssef, Treasurer	Present	Douglas Taylor, Principal/CSA	Present	Tom Taylor, Accountant	Phone											
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Old Business	<ul style="list-style-type: none"> • Approval of board meeting minutes for February 21, 2018 <ul style="list-style-type: none"> ◦ Motion to approve: Kelly Bauer ◦ Motion seconded by: David Rank <ul style="list-style-type: none"> ▪ <i>Unanimously approved.</i> • Approval of February 2018 financials <ul style="list-style-type: none"> ◦ Motion to approve: David Rank ◦ Motion seconded by: Danny Youssef <ul style="list-style-type: none"> ▪ <i>Unanimously approved.</i> 																											
Enrollment Update	<ul style="list-style-type: none"> • As of Wednesday, March 26, 2018, there are 398 students enrolled for 17-18. <table border="1" data-bbox="542 1188 1409 1476" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="background-color: #4CAF50; color: white;">Grade</th> <th style="background-color: #4CAF50; color: white;">Enrollment by Grade</th> <th style="background-color: #4CAF50; color: white;">IEP Enrollment by Grade</th> </tr> </thead> <tbody> <tr><td>6</td><td>86</td><td>11</td></tr> <tr><td>7</td><td>72</td><td>15</td></tr> <tr><td>8</td><td>56</td><td>11</td></tr> <tr><td>9</td><td>66</td><td>17</td></tr> <tr><td>10</td><td>47</td><td>19</td></tr> <tr><td>11</td><td>35</td><td>7</td></tr> <tr><td>12</td><td>36</td><td>5</td></tr> <tr style="background-color: yellow;"> <td>Totals</td> <td>398</td> <td>75</td> </tr> </tbody> </table>	Grade	Enrollment by Grade	IEP Enrollment by Grade	6	86	11	7	72	15	8	56	11	9	66	17	10	47	19	11	35	7	12	36	5	Totals	398	75
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Executive Session	<ul style="list-style-type: none"> • This administration moves to an executive session to discuss a personnel and property matter. <ul style="list-style-type: none"> • Executive session started at: 6:20 • Executive session ended at: 7:10 																											
Return to General Session	<ul style="list-style-type: none"> • This administration returns to the general session. <ul style="list-style-type: none"> • General session started at: 7:11 																											
Chief School Administrator Report	<ul style="list-style-type: none"> • Marketing / Recruiting <ul style="list-style-type: none"> ◦ The school hosted three open house events in February for 2018-2019. ◦ The event was successful, as more than 70 students were pre-enrolled. 																											

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	<ul style="list-style-type: none"> o The school hosted one enrollment event based on the first open house events, and more enrollment events will be scheduled. These events require families to bring supporting documentation to complete the enrollment process. o The logo and branding project has started. The school picked initial logo materials but additional adjustments are still needed. o Additional open house events have been planned for May 3-4, 2018 and June 4-5, 2018 in order to recruit students for 2018-2019. o The Principal and Director of Admissions has developed a 90 day marketing action plan to guide recruitment efforts. o To meet recruitment goals, the school must enrollment at least 180 students by August 2018. <ul style="list-style-type: none"> ● Information Technology <ul style="list-style-type: none"> o The school continues to work with Singularis IT to meet technology needs. o Wireless access points were installed in every classroom to improve internet connectivity and increase browsing speeds for students and staff. o A new phone system will be installed in April 2018 with increased application support, VOIP infrastructures, and improved security measures. o Remote management software has been installed on all staff computers to allow for increased efficiency with computer management. o All students have been issued email accounts via Google Classroom to aid with the completion of computer-based assignments. ● Curriculum and Master Scheduling <ul style="list-style-type: none"> o The schedule for 2018-2019 has been completed. Students will begin course selection next week. o The school will deliver a structured presentation to all students that details the majors and course offerings for 2018-2019 to aid in the schedule selection process. o The new x-block remediation program is off to a great start. Students receive daily remediation in all core content areas. The remediation facilitates passing scores on the PSSA and Keystone exams. o A professional science and math consultant has been contracted to improve programming in these areas. ● Human Resources <ul style="list-style-type: none"> o As a result of several career fairs, the hiring for 2018-2019 is almost complete. o The school has staffed 95% of the vacancies with excellent employees. ● Federal Programs <ul style="list-style-type: none"> o The school is preparing for a federal programs audit on April 30, 2018. o An advisor has been assigned to the school, and communication has occurred frequently in order to prepare needed documents.
<p>New Business</p>	<ul style="list-style-type: none"> ● Approval of the Revised Calendar for 2017-2018 due to weather makeup days <ul style="list-style-type: none"> ● Motion to approve: Danny Youssef ● Motion seconded by: Kelly Bauer <ul style="list-style-type: none"> ▪ <i>Unanimously approved.</i>
<p>Public Comment</p>	<p>Members from the public are invited to comment on items that are listed on this agenda. Each member from the public will have two minutes to address the Board of Directors. The</p>

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	board may choose to hear public comment without providing an immediate response. The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.
Next Meeting	<ul style="list-style-type: none">• Wednesday, April 18, 2018 at 6PM
Adjournment	<ul style="list-style-type: none">• Approval to adjourn board meeting<ul style="list-style-type: none">○ Motion to approve: David Rank○ Motion seconded by: Danny Youssef<ul style="list-style-type: none">▪ <i>Unanimously approved.</i>