

INNOVATIVE ARTS

ACADEMY CHARTER SCHOOL

Board Meeting Minutes for Wednesday, August 22, 2018 at 6PM

Component	Agenda Items																																													
Opening Exercises	<ul style="list-style-type: none"> • Call to Order • Notice of Meeting <ul style="list-style-type: none"> ◦ Proper notice was published in <i>The Morning Call</i> on Friday, June 22, 2018. • Flag Salute • Roll Call <table border="1" data-bbox="540 569 1417 821" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="background-color: yellow;">Administrative Member</th> <th style="background-color: yellow;">Attendance</th> </tr> </thead> <tbody> <tr><td>Kelly Bauer, President</td><td>Present</td></tr> <tr><td>David Rank, Member</td><td>Present</td></tr> <tr><td>Keely Collins, General Counsel</td><td>Present</td></tr> <tr><td>John Freund, General Counsel</td><td>Absent</td></tr> <tr><td>Danny Youssef, Treasurer</td><td>Present</td></tr> <tr><td>Douglas Taylor, Chief Executive Officer//Principal</td><td>Present</td></tr> <tr><td>Tom Taylor, Accountant</td><td>Absent</td></tr> </tbody> </table>	Administrative Member	Attendance	Kelly Bauer, President	Present	David Rank, Member	Present	Keely Collins, General Counsel	Present	John Freund, General Counsel	Absent	Danny Youssef, Treasurer	Present	Douglas Taylor, Chief Executive Officer//Principal	Present	Tom Taylor, Accountant	Absent																													
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Old Business	<ul style="list-style-type: none"> • Approval of board meeting minutes for July 25, 2018 <ul style="list-style-type: none"> ◦ Motion to approve: David Rank ◦ Motion seconded by: Kelly Bauer <ul style="list-style-type: none"> ▪ Unanimously approved. • Approval of July 2018 financials <ul style="list-style-type: none"> ◦ Motion to approve: Kelly Bauer ◦ Motion seconded by: David Rank <ul style="list-style-type: none"> ▪ Unanimously approved. 																																													
Enrollment Update	<ul style="list-style-type: none"> • As of Wednesday, August 22, 2018, there are 617 students enrolled for 2018-2019. <table border="1" data-bbox="456 1188 1487 1507" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="background-color: #76b82a; color: white;">Grade</th> <th style="background-color: #76b82a; color: white;">Total Seats by Grade</th> <th style="background-color: #76b82a; color: white;">Enrollment by Grade (18-19)</th> <th style="background-color: #76b82a; color: white;">Remaining Seats by Grade</th> <th style="background-color: #76b82a; color: white;">IEP by Grade (18-19)</th> </tr> </thead> <tbody> <tr><td>6</td><td>120</td><td>120</td><td>0</td><td>22</td></tr> <tr><td>7</td><td>120</td><td>125</td><td>-5</td><td>25</td></tr> <tr><td>8</td><td>120</td><td>110</td><td>10</td><td>29</td></tr> <tr><td>9</td><td>120</td><td>103</td><td>17</td><td>23</td></tr> <tr><td>10</td><td>90</td><td>78</td><td>12</td><td>18</td></tr> <tr><td>11</td><td>60</td><td>51</td><td>9</td><td>15</td></tr> <tr><td>12</td><td>60</td><td>30</td><td>30</td><td>7</td></tr> <tr style="background-color: yellow;"> <td>Totals</td> <td>690</td> <td>617</td> <td>78</td> <td>139</td> </tr> </tbody> </table>	Grade	Total Seats by Grade	Enrollment by Grade (18-19)	Remaining Seats by Grade	IEP by Grade (18-19)	6	120	120	0	22	7	120	125	-5	25	8	120	110	10	29	9	120	103	17	23	10	90	78	12	18	11	60	51	9	15	12	60	30	30	7	Totals	690	617	78	139
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Chief Executive Officer/Principal Report	<ul style="list-style-type: none"> • Marketing, Recruiting, and Branding <ul style="list-style-type: none"> ◦ The school hosted two open house events in August 2018 with more than 50 families in attendance which led to a significant enrollment increase. ◦ The school will be hosting a back-to-school event for new students. This event will provide students with the opportunity to meet their teachers and get familiar with the building layout. Students will be able to pick up schedules during this time. ◦ Most new student files have been processed. Admissions and student services are collecting additional information needed to process remaining student records. ◦ The Director of Admissions is working to fill remaining seats for students with Facebook advertisement at this time. • Information Technology <ul style="list-style-type: none"> ◦ All staff were issued key cards for the new card readers system. The system is fully operational. No issues have been observed. ◦ Laptops were distributed to all staff with the new remote management software. 																																													

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	<ul style="list-style-type: none"> o The electrical wiring for the Mass Communication and Graphic Design computer labs has been completed. o The new computer lab for Mass Communications is fully functional. All computers have been setup and are equipped with the new remote management software. o The new speaker/bell system installation has started. The project is scheduled for completion by the end of next week. <ul style="list-style-type: none"> ● Facilities and Maintenance <ul style="list-style-type: none"> o The new maintenance supervisor started on August 20, 2018. He has already completed a significant amount of maintenance requests. o Most classrooms on the first floor received new tile and have been waxed. o Carpet tile has been installed on the first floor hallway. This project will continue to the second and third floor within the next two weeks. o The lockers on the third floor have been painted navy blue. o Air conditioners have been installed in every classroom. New AC units have been ordered for the cafeteria and auditorium. o An additional lunchroom was created due to our growing student population. Equipment for the new cafeteria will be arriving next week. o Most furniture orders have been received. All classrooms will have a cohesive set of furniture that is conducive for student learning. ● Curriculum and Master Scheduling <ul style="list-style-type: none"> o All newly purchased curriculum materials have arrived. o Teachers have been working with the administration to review the curriculum materials and begin planning initial lessons for the first day of school. o Teachers are scheduled to receive training for each new curriculum during the first teacher in-service day in September 2018. o Administration is still working on student schedules for newly enrolled students. ● Special Education <ul style="list-style-type: none"> o The Director of Special Education and Special Education Coordinator have been working throughout the summer on updated case lists, special education delivery models, and professional development materials for all special education staff during the 2018-2019 academic year. o The special education department is currently receiving professional development through a variety of vendors to complete annual training requirements. o The resource program now has two special education teachers that are working with the Director of Special Education to research differentiated curriculums. ● Human Resources <ul style="list-style-type: none"> o Vacancies <ul style="list-style-type: none"> ▪ Director of Curriculum and Instruction ▪ Director of Business Operations ▪ Custodian ▪ Physical Education
<p>New Business</p>	<ul style="list-style-type: none"> ● Approval of chromebook lease agreement with TEQlease <ul style="list-style-type: none"> o Motion to approve: Kelly Bauer o Motion seconded by: David Rank <ul style="list-style-type: none"> ■ Unanimously approved. ● Approval to add two special education teachers to the 2018-2018 budget <ul style="list-style-type: none"> o Motion to approve: Danny Youssef

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	<ul style="list-style-type: none"> ○ Motion seconded by: David Rank <ul style="list-style-type: none"> ■ Unanimously approved. ● Approval to pay a one-time stipend of \$5000 to employee number 6089525 in 26 installments for increased professional responsibilities <ul style="list-style-type: none"> ○ Motion to approve: Kelly Bauer ○ Motion seconded by: Danny Youssef <ul style="list-style-type: none"> ■ Unanimously approved. ● Approval to authorize the Chief Executive Officer to seek charter reauthorization <ul style="list-style-type: none"> ○ Motion to approve: David Rank ○ Motion seconded by: Kelly Bauer <ul style="list-style-type: none"> ■ Unanimously approved. ● Approval to accept the resignation of Kelly Bauer, Board President with regret and the opportunity to return <ul style="list-style-type: none"> ○ Motion to approve: David Rank ○ Motion seconded by: Danny Youssef <ul style="list-style-type: none"> ■ Unanimously approved. ● Approval to appoint Robb Sirmans as a board member <ul style="list-style-type: none"> ○ Motion to approve: David Rank ○ Motion seconded by: Danny Youssef <ul style="list-style-type: none"> ■ Unanimously approved. ● Approval to appoint David Rank as the interim president <ul style="list-style-type: none"> ○ Motion to approve: David Rank ○ Motion seconded by: Danny Youssef <ul style="list-style-type: none"> ■ Unanimously approved.
Public Comment	<p>Members from the public are invited to comment on items that are listed on this agenda. Each member from the public will have two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</p>
Next Meeting	<ul style="list-style-type: none"> ● Wednesday, September 19, 2018 at 6PM
Adjournment	<ul style="list-style-type: none"> ● Approval to adjourn board meeting <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: David Rank <ul style="list-style-type: none"> ■ Unanimously approved.